

# *Joelle Pecz, RMT*

*61 Giles Blvd E, Windsor, ON N9A 4B8  
Tel: 519 971-3151 joelle.rmt@gmail.com*

## **PROFILE**

I am a Registered Massage Therapist with a unique background. I am seeking a position that will allow me to use my RMT skills and my previous experience. I have a strong administrative background.

## **WORK EXPERIENCE**

*Vitality Health Associates, Windsor, ON  
March 2010 - present*

I am the founder of this group of healthcare practitioners who have a firm belief that people should have a choice in their healthcare. I work within the RMT scope of practice to enhance the recovery process of people who utilize the Association. As the owner of this facility, I play a large role in the administration of the Association including advertising, bookkeeping, staffing, to name a few.

*Holistic Wellness Centre, Windsor, ON  
July 2008 - Feb 2010*

I was independently contracted with the Holistic Wellness Centre. The Centre is a multi-disciplinary approach to alternative and complementary health. Within the RMT scope of practice, I worked in conjunction with the other practitioners to optimize recovery of injured individuals. My practice grew to more than 150 clients with me seeing an average of 25 clients per week.

*Emeryville Chiropractic, Emeryville, ON  
January 2009 - December 2009*

My time at Emeryville Chiropractic was a part-time locum. I maintained the clientele of the RMT on leave. I also grew the practice.

*Shopper's Drug Mart, Windsor, ON  
Pharmacy Assistant  
January 2007 - August 2008*

This was a part-time position that I undertook while continuing my studies. I assisted the licensed Pharmacist with the dispensing of pharmaceutical drugs to patients. The location has an average of 300+ prescriptions dispensed per day.

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*Province of Ontario, Windsor, ON  
Ministry of Community and Social Services  
Ontario Disability Support Program  
Customer Service Representative  
June 2004 - September 2006*

I worked under contract. My duties were to be front line financial support for individuals under ODSP using provincial legislation. I used the SDMT computer system to capture changes to an individual's entitlement including address changes with rental amount changes, eyeglass approval, CSUMB, overpayments, reissue of cheques, to name a few.

*Province of Ontario, Newmarket, ON  
Ministry of Health and Long-term Care  
Registration and Claims Branch  
Customer Service Representative  
October 2002 - May 2004*

My team was front line support for our branch of the Ministry. It was my duty to ensure that only individuals who were eligible for care under the Ontario Health Insurance Program (OHIP) received it. I enforced provincial, and to some degree, federal legislation.

*Shopper's Drug Mart, Keswick, ON  
Pharmacy Assistant  
January 2001 - September 2002*

Similar to the part-time position above, I worked full-time to ensure the smooth operations of the dispensary. I was responsible for all aspects of the dispensary including inventory control under the supervision of the licensed Pharmacist.

*Pharmacy Technician, Zehrs Markets, Keswick, ON  
February 2000 - March 2001*

As per the above positions, I was employed part-time during this time period.

*Pharmaceutical Auditor, SGS Pharmaceutical Labs, Mississauga, ON  
September 1997 - February 2000*

I was responsible for the enforcement of the Good Manufacturing Practices as outlined by Health Canada in Chemical and Microbiological laboratories which included all document management. I wrote operating standards and trained staff on those standards, WHMIS, ISO, GLP and any legislation changes as they pertained to laboratory work.

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## **VOLUNTEER EXPERIENCE**

*Director of Marketing, Riverfront Theatre Company, Windsor, ON  
September 2009 - present*

The Riverfront Theatre Company is a non-profit, charitable organization based in Windsor, ON that is run entirely by volunteers. We offer a safe, accessible, open forum in which young people can express themselves and provide them with the resources, tools and leadership to produce, promote, market and perform live theatrical works.

*Director, York North Family Resource Programs, Georgina, ON  
September 2000 - August 2001*

The York North Family Resource Programs which predated the Ontario Early Years Centres ran 2 drop in centres for children and their caregivers. As a member of the Board of Directors, I worked with other members to ensure the most efficient and effective programming was available to the centres' users.

*Student Representative, Seneca Student Federation Council, Toronto, ON  
June 1991-May 1992*

This elected position gave me insight into the political arena. I presided on several committees including the Student Health committee during this time.

## **EDUCATION**

*Canadian College of Health, Science and Technology, Windsor, ON  
Diploma - Massage and Hydrotherapy  
Graduated 2008*

This program was designed to provide a solid base of academic knowledge complimented by practical experience that enabled me to complete the Registration exams to become an RMT with ease. I successfully fast tracked through this program. I finished both clinical and outreach practical hours prior to graduation.

*Seneca College, Toronto, ON  
Diploma - Biological Research Technology  
Graduated 1994*

This 3-year program was designed to prepare students as research technologists in life sciences through familiarization with scientific methods, experimental techniques, and research equipment. The program provided me with theoretical and practical training to perform assays with efficiency, precision and accuracy necessary for research and development work.

## **PROFESSIONAL AFFILIATION**

*College of Massage Therapists of Ontario*